


Name of Policy: College of Medicine and Life Sciences: Curriculum Modification; Standards that Require Curriculum Committee Involvement		 Effective date: May 13, 2021 Original effective date: 08/09/2017	
Policy Number: 3364-81-12			
Approving Officer: Dean, College of Medicine			
Responsible Agent: Assistant/Associate Deans for Foundational Science Curriculum, Senior Associate Dean for Undergraduate Medical Education			
Scope: All University of Toledo Campuses			
<input type="checkbox"/>	New policy proposal	<input checked="" type="checkbox"/>	Minor/technical revision of existing policy
<input type="checkbox"/>	Major revision of existing policy	<input type="checkbox"/>	Reaffirmation of existing policy

(A) Policy statement

The College of Medicine & Life Science (COMLS) MD Curriculum Committees oversee the educational programs leading to the Doctor of Medicine degree. Any changes ~~that impact the COMLS MD curriculum must be reviewed and approved by the Executive Curriculum Committee (ECC) prior to impacting the COMLS MD curriculum must be reviewed and approved by the Executive Curriculum Committee (ECC) before~~ implementation. ~~In the event of a major reorganization of one or more years of the medical education program, the Faculty Council of the College of Medicine and Life Sciences must review and approve, prior to implementation.~~ The ECC provides no less than yearly formal updates to the faculty through the COMLS Council.

(B) Purpose of policy

Curriculum modifications are essential to the growth and continuous quality improvement (CQI) of the medical educational program. This policy has been developed to streamline and operationalize ~~changes that changes that~~ require substantive major curricular modifications. Any major reorganization is defined by the responsibility to notify the LCME of the anticipated modifications. This policy is meant to help faculty and curriculum leadership in undergraduate medical education ~~in identifying the effect of changes on the curriculum as a whole~~ identify the effect of changes on the curriculum.

(C) Procedure

In the event of a major curriculum reorganization, such changes will be presented and discussed at COMLS Faculty Council. The ultimate authority over the MD curriculum lies with ECC.

~~In the event of a major curriculum reorganization, the Faculty COMLS Faculty Council of the College of Medicine and Life Sciences per article Article III of the council's COMLS bylaws must shall review and approve the modifications, prior to before implementation. Any major reorganization is defined by the responsibility to notify the LCME of the anticipated modifications. If the Faculty Council has recommendations does not approve for the proposed modifications, the ECC will take review the issues/concerns and make appropriate revisions as necessary.~~

Any modifications in curriculum require ECC approval ~~prior to before~~ implementation and include the following:

~~(1)~~ Any modifications to the Educational Program Objectives (EPOs/~~Core Competencies~~) or major modification-modifications of the curriculum.

• 1. major-Major modification is defined as the change in course content that will affect its alignment with the EPOs or impact ~~other clerkships, and courses or threads~~; ~~this may also include allocation of resources~~).

~~(2)~~ Major reorganization in the instructional/pedagogy methods

• 2. major-Major implies a change in teaching methods that may affect linkage to EPOs, evaluation, and outcomes).

~~(3)~~ 3. Major revision to the scope or type of evaluation methods (narrative, formative, or summative evaluations).

~~(4)~~ 4. Any adjustment to the duration of required clinical rotations or threads.

~~(5)~~ 5. Modification in the curriculum that requires reorganization of multiple systems ~~within threads~~ or clerkships.

~~(6)~~ 6. Development of new preclinical and clinical electives.

~~(7)~~ ~~Addition/reduction of clinical teaching sites that are not already within our existing system.~~

~~(8)~~ 7. Addition/reduction of a new required clerkship, ~~foundational science threads~~ system/content in foundational sciences, and longitudinal/parallel education program, or content.

Approved by:

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Executive VP for Clinical Affairs and
Dean, College of Medicine & Life
Sciences

Policies Superseded by This Policy:

- 3364-81-04-011-00

Initial effective date: 08/09/2017

<p><u>May 13, 2021</u> Date</p> <p><i>Review/Revision Completed by:</i> <i>LCME Committee, SLF</i></p>	<p>Review/Revision Date: September 28, 2020, May 13, 2021</p> <p>Next review date: May 13, 2024 (three years from <u>the</u> most recent revision/review date)</p>
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