**Council of Biomedical Graduate Students**

**04/16/2015 Meeting Agenda**

**Location: HEB276**

**Start Time: 8:03am**

**Attendance:**

Jennifer Ohtola, President

Anita Iyer, Vice President

Adam Blatt, Secretary

Carmen Mitchell, Treasurer

Prabhatchandra Dube, Risk Assessment

Adaeze Izuogu, IIT Track Representative

Prince Ampem, CVMD Track Representative

Amanda Blaker, NND Track Representative

Franz Corrales, CAB Track Representative

Matthew Ellis, Pharmacy Representative

Dr. Kandace Williams, Faculty Advisor

Dr. Rande Worth, Faculty Advisor

**I. Call to Order**

**II. Old Business**

1. 2015 Graduate Research Forum
	1. Feedback survey results
		1. More feedback from judges
		2. Final rounds were a bit crunched
		3. Break in between last two preliminary oral rounds
		4. In general, we were rated as average to excellent
		5. Matthew suggested doing a larger poster session, more similar to large conferences, where judges have a longer period of time to see posters
			1. Will consider for next year’s forum
		6. Dr. Worth suggested recruiting post-docs as judges, especially if we want to increase the number of judges
	2. Final expenses
		1. Carmen is assembling all of the receipts for final determination of expenses

**III. New Business**

1. Registration reminder
	1. Jennifer will be sending
		1. Register for 9 credits for summer and 11 credits for fall
2. HSC Graduate Student Orientation
	1. Basic orientation is now conducted via online modules
	2. Michelle Arbogast is organizing a session/tour for the Health Science Campus
		1. Next Council will contact Michelle and determine how they can contribute/participate
			1. Council will most likely be the primary volunteers for tours
		2. International student orientation should be the same format as last year
			1. Find a way to advertise housing for incoming international students
			2. Prince suggested a single contact from the Council to be listed on the website
			3. Dr. Worth suggested utilizing a Facebook page for communication
				1. Would have to update similar to webpage
3. Elections for 2015-2016 Council
	1. Jennifer will disperse information on Monday – deadline for elections will be May 8th
	2. Will have a joint meeting between old and new Council during the last week of May
	3. The new Council will begin on July 1st
4. End of year event?
	1. Proposed an afternoon kickball game on Friday May 22nd
		1. Council will communicate via email to plan

**IV. Adjournment**

Next Meeting: Thursday, May 21st, 8:15-9:30am, HEB145

**End Time: 9:03am**