**Council of Biomedical Graduate Students**

**7/19/2017 Meeting Agenda**

**Location: HEB 233**

**Start Time: 5:06 p.m**

**Present:**

Gayatri Subramanian, President

Cara DeAngelis, Vice president

Jin Chen, Secretary

Cory Howard, Treasure

Amit Sopan Chougule, Risk Manager

Yuqi Zhang, CAB Track Representative

Joshua Breidenbach, MMI Track Representative

Fatimah Khalaf, MOME Track Representative

Joseph Lee, NND Representative

Sarah Galla, MD/PhD Representative

Sneha Kumari, Pharmacy Representative

Dr. Kandace Williams, Faculty Advisor

**I. Call to Order**

**II. Old Business**

1. CBGS email account access

- Will update when Gayatri gets access.

1. Representatives – secretary information and student lists

- Keep emails short.

1. Contact information - absentees from last meeting

- Jin will send out updated contact info through email.

1. Constitution/bylaws –
* Risk manager- public relation manager
* pharmacy students- only represent Pharmacy students, no vote right for CBGS council.

Will consider to have a biomedical science rep in Pharmacy Council.

* Gayatri will highlight modified parts and send out to council. Will be used for OSA.

**III. New Business**

1. Contact person for incoming international students
2. Website and Facebook page update - Amit
3. Summer events:
	1. Student Orientation – See signup sheet
	2. HR orientation- Aug.22nd, needs car shuttle.
	3. Labcoat ceremony – August 25th
	4. CBGS welcome picnic
		1. August 26th

-Send out RSVP?

* + 1. Maumee Bay State Park Reservations- Gayatri
		2. Flyer
* Potentially needs ride for new students.
1. Fall events:
	1. Career Forum
		1. Plan
		2. Potential speakers- send names and potential topics to Jin by 07/26/17
		3. Potential dates- October
		4. Joint forum with Pharmacy – Update from Sneha
2. Spring Events:
	1. 2018 Graduate Research Forum – March 14-16
		1. Guest speaker – Dr. Thomas Hornyak
		2. Location – IISc- Reserve the place.
		3. Book downstair classrooms for lunch.
3. Join OSA! – more paper work but more money☺
4. Change in Biomedical Sciences Credit hours
* 9 for fall and spring, 6 for summer.
1. Other
	1. 2019 GRF guest speaker
* hopefully, no stem cells, female.
	1. Fundraising activity – raffle baskets, t-shirts

 Next Meeting – August 16th 2017

**IV. Adjournment**

**End Time: 6:03p.m**