Review of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(name of center)

Director \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Information for the last five- year period

Section I: The Center

1. History and objectives

2. Mission and vision statements

3. Organization and reporting chart

4. Evaluation of what has been achieved and how these are true to the mission

5. Plans and goals for the next five (5) year period (AY2013-2017)

Section 2: The Advisory Board

List the members and for each, their affiliation; years of service; statement of what the selection criteria were and what she/he brings to the board.

Dates of advisory board meetings

Section 3: Faculty associated with the Center

Provide a list and for each faculty member provide:

-their name, academic rank, department, college and area of expertise.

-the name of projects undertaken with the Center (start dates and end dates, if appropriate) and for each, the percent effort devoted

-funding (agency, title, grant number, start and end dates, direct and indirect cost levels), indicating which funding is associated with Center project

-publications from 2007 to present (under headings of peer-reviewed; non-peer-reviewed; book chapters and reviews; presentations and seminars related to Center projects) . –

-graduate students working on Center projects (provide each student’ name, degree program, start and end (graduation) dates, present position if graduated already).

-patents and licenses

Section 4: Center Budget

1. Total budget, with a detailed breakdown of the amount of University funding and what it covers; external funding (contract or grant numbers, start and end dates, Principal investigator) by project, donations (for each donor, provide name, amount, start and end dates, project association, and what the funds were used for).
2. Other resources—provide a list of other resources, such as space, equipment etc, that are in addition to the items identified in #1.
3. Evaluation: Identify the age of essential/significant equipment and/or other facilities etc. and provide the current replacement needs and plans, and costs.